

**Minutes of the**  
**Liberty Public Library Board of Trustees Meeting**  
**February 26, 2019**

Meeting called to order at 6:06PM by Karen Kaner.

Present: Karen Kaner, Marjorie Linko, Larry Steiger, Barbara Kelly, Sherry Silver, Kathy Sauchuk, Judy Brennan, Teri Beimler

**Written Report from Clerk of The Works**

School House Construction LLC sent progress report on construction including info on new addition, existing building renovations and additional project updates. Pictures were included.

**Minutes of Previous Meeting**

Motion made by Sherry to accept minutes of January 22, 2019 meeting. Seconded by Barbara. Unanimously approved.

**Librarians Report**

1. Personnel changes discussed. Motion made by Teri to appoint Migdalia Alequin as part time Library Clerk effective Monday, March 4, 2019. Seconded by Barbara. Unanimously approved.
2. 2018 Annual Report highlights submitted by Marj. Barbara made motion to approve the 2018 Annual Report. Seconded by Sherry. Unanimously approved.
3. SAM grant application moving through review process.
4. School District's bond came in at 2.75% interest rate, lower than expected. The district's bond counsel Douglas Goodfriend drafted an *Inter-municipal agreement* covering, in part, how funds will be disbursed to the Library and when the Library will need to make payments to the district. A Resolution to approve the Agreement was offered by **Trustee Kathy Sauchuk** who moved its adoption, seconded by **Trustee Judy Brennan**. **(Fully executed agreement and resolution attached)**

**Old Business**

1. Motion to approve 2019-2020 operating budget and salaries made by Kathy. Seconded by Judy. Unanimously approved.

**New Business**

1. Motion made by Kathy to change the Liberty Library Personnel Policy Insurance Buyout Section to read:  
Effective July 1, 2019, buyouts will be administered on the last day of each fiscal year and will be prorated for the number of full months for which library health insurance was declined by the employee. Should an eligible employee separate from the library before the end of the fiscal year, their buyout will be included with their final paycheck.

Seconded by Teri. Unanimously approved.

**Treasurer's Report for January, 2019**

**- ASSETS (as of 01/22/2019)**

**Current Assets**

**Checking/Savings**

Capital Fund-Catskill Hud. Cap MMK.....	100,000.00
Capital Fund Checking.....	345,350.26
Building Fund Donation Account.....	1,040.09
Catskill Hudson Operating MMK.....	202,190.58
Jeff Bank /money market general .....	223,594.22
Jeff Bank operating.....	240,075.90

<b>Total Checking/Savings.....</b>	<b>\$ 1,112,251.05</b>
<b>Other current assets</b>	
Bond Fund-Jeff Bank/money market.....	2,903.97
Total other assets . . . . .	2,903.97
<b>Total Current Assets.....</b>	<b><u>\$ 1,115,155.02</u></b>
<b>TOTAL ASSETS.....</b>	<b>\$1,115,155.02</b>

Motion made by Teri to approve Treasurer's Report for January 2019. Seconded by Sherry. Unanimously approved.  
 Motion made by Teri to approve February bills of \$132,140.32. Seconded by Judy. Unanimously approved.  
 Motion made by Kathy for Marj to start PayPal account for donations. Seconded by Judy. Unanimously approved.

Next Board Meetings:    Tuesday, March 26, 2019 at 6:00PM  
                                  Tuesday, April 23, 2019 at 6:00PM

Meeting adjourned at 7:58PM by Karen.

Signed by: \_\_\_\_\_

Larry Steiger  
 Board Secretary  
 Liberty Public Library Board of Trustees